

Aspinwall Volunteer Fire Department
Aspinwall, Pennsylvania

Junior Membership Program Guidelines

Effective on 2/7/2018

ASPINWALL VOLUNTEER FIRE DEPARTMENT JUNIOR MEMBERSHIP RULES AND REGULATIONS

The following rules and regulations have been established to govern the conduct and actions for all Junior Members of the Aspinwall Volunteer Fire Department.

The program shall be managed by the fire department president and fire chief who shall have the authority to delegate supervisory and mentorship duties of Junior members to any fire officer or senior member.

Junior members who fail to comply with any of the articles listed below shall be subject to disciplinary action or suspension of membership as deemed appropriate by either the fire department president or fire chief.

Rules and Regulations:

1. Junior members of the fire department may be male or female and shall be fourteen (14), fifteen (15), sixteen (16) or seventeen (17) years of age.
2. Junior members shall obey the By-Laws, Chief's Rules, the Rules and Regulations for Junior Members, and any other rules and regulations approved and set forth by the Aspinwall Volunteer Fire Department; and the most current revision of the "Pennsylvania Junior Emergency Service Compliance Manual."
3. Junior members shall abide by the child labor laws of the Commonwealth of Pennsylvania, pertaining to the fire service, until they reach the age of eighteen (18).
4. Junior members must obtain a "Worker's Permit" from their school district and present the permit to the fire department to be kept in their personnel file.
5. Junior members are required to maintain a "C" average or a passing grade in school. Copies of report cards shall be submitted for review every grading cycle.
6. Junior members shall be subject to a quarterly review, as necessary, based on school performance, grades and fire department activity.
7. Junior members shall be respectful to all fire department officers and members, and to the general public. Junior members are encouraged to address fire officers by their titles. (I.e. Chief, Captain, Lieutenant)
8. Junior members shall not engage in verbal or physical harassment, horseplay, wrestling, physical sports or fighting in or about the fire station.
9. Junior members are prohibited from smoking, chewing or any other use or possession of tobacco products on fire department property.
10. Junior members are forbidden from using or being in possession of alcoholic beverages or controlled substances on or off fire department property.

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11. Junior members shall not use profanity while on fire station property or at fire incident scenes.
12. Junior members shall be off fire station property no later than 22:00 hours. (Exceptions: Immediately after emergency calls, while participating in company training, and at special events and occasions designated by the fire department president or fire chief.)
13. Junior members, fourteen (14) or fifteen (15) years of age, must provide written permission, signed by their parent or guardian, to be at the fire station until 22:00 hours.
14. Junior members shall attend all company training and scheduled fund-raising activities. If they need to be excused, they are to follow the guidelines listed in the current revision of the Chief's Rules and notify an officer or a member at the fire station.
15. Junior members may not operate any company owned apparatus.
16. Junior members may not operate any company owned equipment except under the supervision of a fire department officer or senior member.
17. Junior members desiring to participate in any fire department activities during school hours must obtain a parental permission form from the fire chief, complete the document, have it signed by their parent or guardian, and return it.
18. Junior members must wear full protective turn-out gear while at all emergency scenes and at company training, regardless of permitted duties, unless otherwise instructed by a fire department officer or delegated senior member.
19. Junior members riding the apparatus must remain seated in an approved seat and wear their seatbelt at all times while the apparatus is in motion.
20. Junior members must give up their seat on the apparatus to an active, active non-interior, life or probationary firefighter when that apparatus is responding to an emergency incident.
21. Junior members sixteen (16) or seventeen (17) years of age, who have successfully completed a course of training equal to the standards established by the Commonwealth of Pennsylvania, may engage in exterior firefighting activities, including brush/grass or forest fires, assisting at motor vehicle accidents, and participating in quick response service (QRS) duties, provided that such minors are under direct supervision and control of a fire department officer or delegated senior member.
22. Junior members under the age of sixteen (16) are not permitted to respond on the apparatus to incidents involving hazardous materials and to incidents on a state, divided, highway. (Exception: In the rare case that an incident listed in this article occurs while the junior member is riding the apparatus, the junior member shall stay on the apparatus, in an approved seat, wearing their seatbelt until ordered to do otherwise by a fire department officer or delegated senior member.

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23. Junior members are not permitted to have any guests at the fire station other than one or both parents or legal guardians.
24. Junior members under the age of sixteen (16) shall remain clear of the emergency scene at all times, are only permitted to enter the immediate fire or hazardous area after the situation is declared under control by the fire officer in charge, and then only under the direct supervision and control of a fire department officer or delegated senior member.
25. Junior members under the age of sixteen (16) shall be limited to:
 - a. Company training activities.
 - b. First Aid.
 - c. Clean-up services at the scene of a fire, outside the structure, after the fire has been declared under control by the fire officer in charge.
 - d. Supporting coffee wagons and food services.
26. In no case, however, shall minors under the age of sixteen (16) be permitted to:
 - a. Operate high pressure hose lines, except during training activities.
 - b. Ascend or descend ladders, except during training activities.
 - c. Enter a burning structure.
27. Junior members are not permitted to sleep in the fire stations or bunk rooms. (Exception: In extreme, emergency circumstances where it is unsafe or not prudent to do otherwise, and only on an as needed basis, with the approval of the department president, fire chief or officer in charge.)
28. Regarding the use of personal vehicles, Junior members:
 - a. Will not be authorized to use a blue courtesy light.
 - b. Shall drive in a safe manner and obey all posted speed limits and traffic signals when responding to the fire station for an emergency incident.
 - c. Shall only park in approved, designated parking spots at the fire stations.
 - d. Are not permitted to respond to an emergency scene in their personal vehicle.
29. Junior members shall follow and comply with the fire department's Social Media policy.

If you have a question regarding any of the rules and regulations listed above, you are encouraged to bring them to the attention of the fire department president, fire chief or any fire officer for clarification.

Grievances with any fire department policy or member should be documented in writing, with dates, times, and names of witnesses, if applicable, and presented to the department president and/or fire chief as soon as possible for review so the matter may be discussed and appropriate action taken.

YOU ARE THE FUTURE OF OUR DEPARTMENT. YOUR SUCCESS IS OUR DUTY.

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Signature page:

(To be placed in the member's personnel file.)

I, _____, do here-by acknowledge that
(Print your Name)

I have received and understand the Rules and Regulations for Junior Members of the Aspinwall Volunteer Fire Department and agree to comply with these rules so long as I am a Junior member in good standing within this fire department.

Member's Signature: _____ Date: _____